



PHIL BREDESEN
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
DIVISION OF SPECIAL EDUCATION
7th FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0380

TIMOTHY K. WEBB, Ed.D.
COMMISSIONER

**AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
SPECIAL EDUCATION SERVICES
LEA APPLICATIONS**

Tennessee Code Annotated §49-10-302
Public Law 94-142, as amended
Public Law 105-17, as amended
Public Law 108-446

TO BE COMPLETED BY LOCAL SCHOOL SYSTEM

Compliance Assurance and Statistical Information		April 15, 2009 – September 30, 2010	
School System:	Bells City School System		
Director of Schools:	Charles Williams		
	Signature	Date	
E-Mail Address:	williamsc15@k12tn.net		
Name of Program Contact Person:	Martha Barry		
E-Mail Address:	barrym@k12tn.net		
Address:	4532 Hwy 88 S	Telephone No.:	731-663-2041
	Bells, TN 38006		

TO BE COMPLETED BY THE STATE DEPARTMENT OF EDUCATION

Amount of IDEA, Part B ARRA Funds Approved: \$	Permissive Use of Funds Requested for:		
Amount of Preschool ARRA Funds Approved: \$	A	B	C
Signature (Authorized State Department of Education Official)		Date	

Must be submitted to your Management Consultant prior to obligating funds or before April 15, 2009

**TCA 49-10-302
Section 612 (a) (11)**

**COMPLIANCE ASSURANCE
And
STATISTICAL INFORMATION
For
SCHOOL YEAR 2009-2010**

ARRA FUNDS

TABLE OF CONTENTS

	Page
Cover Page	
Compliance Assurances for IDEA Grant Funds.....	1-2
A. Financial Information.....	
1. Permissive Use of Funds & Worksheets.....	3
2. Estimated Expenditures.....	4-11
3. Estimated Expenditure Summary.....	12
4. Part B/Preschool Equipment	13
5. Line Item Justification for the Expenditure of IDEA, Part BI (Attach as needed).....	
6. Line Item Justification for the Expenditure of Preschool (Attach as needed).....	
7. Justification Page	14

NOTE: IF YOU ARE SUBMITTING YOUR FINANCIAL SPREADSHEETS USING THE LOCAL GOVERNMENT SOFTWARE, IN ORDER FOR THE REVIEWER TO DETERMINE THAT FEDERAL FUNDS ARE SUPPLEMENTAL TO THE GENERAL PURPOSE FUNDS, YOU MUST ADD FTEs TO THE JUSTIFICATION PAGES FOR GENERAL PURPOSE, IDEA AND PRESCHOOL.

COMPLIANCE ASSURANCES FOR USE OF IDEA FUNDS (ARRA)

The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the school system, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the State Department of Education.

The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA meets each of the following conditions:

1. Special Education and Related Services will be provided in compliance with the established Tennessee Rules, Regulations & Minimum Standards.
2. The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §612.
 - a. A free appropriate public education (FAPE) is available to all children with disabilities, as defined under §602(3) and who have a current individual education program (IEP), residing in the State between the ages of 3 through 21, inclusive, including children with disabilities who have been suspended or expelled from school. 612(a)(1)
 - b. The LEA has established a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. 612(a)(2)
 - c. All children with disabilities residing in the LEA, including children with disabilities who are homeless children, or are wards of the State, and children with disabilities attending private schools within the LEAs jurisdiction, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. 612(a)(3)
 - d. An individualized education program (IEP), or an individualized family service plan (IFSP), that meets the requirements of section 636(d), is developed, reviewed and revised for each child with a disability in accordance with section 614(d). 612(a)(4)
 - e. To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. 612(a)(5)(A)
 - f. Children with disabilities and their parents are afforded the procedural safeguards required by §615. 612(a)(6)
 - g. Children with disabilities are evaluated in accordance with subsections (a) through (c) of § 614. 612(a)(7)
 - h. LEAs will comply with §617(c) relating to the confidentiality of records and information. 612(a)(8)
 - i. Children participating in early intervention programs assisted under Part C, and who will participate in preschool programs will experience a smooth and effective transition consistent with §637(a)(9). LEAs will participate in transition planning conferences arranged by the Lead Agency under §635(a)(10) and an IEP or, if consistent with sections 614(d)(2)(B) and 636(d), and IFSP will be developed and implemented by the third birthday. 612(a)(9)
 - j. Ensure that all requirements under §612(a)(10) regarding Children In Private Schools are being carried out in a manner consistent with the statute.
 - k. Ensure that all requirements under T.C.A. §49-10-107, T.C.A. §49-10-305 and T.C.A. §49-10-701, regarding Contracts for Special Education Services are being carried out in a manner consistent with the statute.
 - l. The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of § 612(a)(14) and § 2122 of the Elementary and Secondary Education Act of 1965. 613(a)(3)

- m. This LEA will either choose to coordinate with the National Instructional Materials Access Center when purchasing print instructional materials in accordance with section 612(a)(23) or will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. 613(a)(6)
3. The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under this part, including, with respect to Sections 612(a)(15) and 612 (a)(16), information relating to the performance of children with disabilities participating in programs carried out under this part. 613(a)(7)
 4. The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of such agency under this part. 613(a)(8)
 5. The LEA shall cooperate under section 1308 of the Elementary and Secondary Education Act of 1965 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children. 613(a)(9)
 6. Subject to section 613(b)(3), the LEA application submitted to the SDE shall remain in effect until the LEA submits to the SDE such modifications as the LEA determines necessary. 613(b)(2)
 7. Ensure that all requirements under §613(a)(5) regarding treatment of Charter Schools and their students are being carried out in a manner consistent with the statute.
 8. Children with disabilities served with IDEA funds shall be counted in the same manner as children without disabilities to supplement the academic program funds earned and paid from the Basic Education Program. TRR&MS 0520-1-9-.03 (3)(a)
 9. Funds provided under IDEA will be used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in §613(a)(2)(B)-(C) to reduce the level of expenditures. §613(a)(2)(A) and §612(a)(17), TRR&MS 0520-1-9-03(2)(k)(4)
 10. According to Rule 0520-1-9-14(6)(a), procedures for providing an independent education evaluation (IEE) upon parental request have been submitted and approved to the Department of Education. Any future revision to the IEE procedure will be submitted to the Department for approval.
 11. According to TCA 9-1-104 (a) & (b) *Maximum class size*, our LEA case load and class size standards have been submitted and approved by the Department. There have been no changes since the original submission. (The State will review LEA caseload and class size standards for compliance.) Any future LEA updates or revisions will be submitted to the Division of Special Education for approval and for reference purposes.
 12. Children with disabilities served with IDEA funds have at least the same average amount spent on them, from sources other than Part B, as do the children in the school system taken as a whole. TRR&MS 0520-1-9-.03 (3)(a)(b)

In addition, the LEA hereby assures the SEA that in conjunction with ARRA funds the LEA will:

1. Comply with all applicable laws and regulations including any directives or requirements from the Tennessee Recovery Act Management (TRAM) office;
2. Submit reporting requirements as specified by federal and state laws, regulations, and/or policies;
3. Track all ARRA funds and expenditures in separate budget accounts and categories as required.

Signature of Director of Schools

Date

INSTRUCTION TO OPEN FINANCIAL INFORMATION PAGES

1. Double click inside the Financial Page and it will turn into an Excel worksheet.
2. Enter information and formulas will calculate totals.
3. **Before closing the Excel worksheet, hold down the Ctrl key and press the Home key; otherwise worksheets may not print out properly.**
4. Click outside the worksheet and the Excel worksheet will return to the Word document.
5. **Save** the document to your hard drive; otherwise, it will not save entries since it is a READ ONLY document.

Note:

You may have to use the scroll bar in Word. If you do, scroll slowly.

Ignore the Word background while you are in the Excel Worksheet. The page will go back into the original position and print out correctly when you click inside the Word document.

C. FINANCIAL INFORMATION FOR ARRA FUNDS

1. PERMISSIVE USE OF FUNDS

AFTER reading the requirements on the corresponding form, please answer **yes** or **no** to each of the following items (A, B, and C). Any **yes** response requires completion of a corresponding form that follows. If **no** is answered on all three items, continue completing the application and disregard the attached forms for these permissive programs.

____ Yes X No **A. Adjustment to Local Effort in Certain Fiscal Years.** IDEA 04 allows a LEA to reduce state and local maintenance of effort by up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA. If the LEA wishes to reduce MOE, it must use the attached form to calculate the maximum amount available for this purpose (Page 3A) and indicate how these funds will be used (Page 3A(1)).

There are limitations to this adjustment. If the LEA is also electing to take funds under Coordinated Early Intervening Services, this reduces the amount of funds available for the reduction of MOE. Also, any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

____ Yes X No **B. Permissive Use of IDEA funds for Schoolwide Program.** IDEA allows a LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met. *(Use form on Page 3B)*

____ Yes X No **C. Permissive Use of IDEA funds for Coordinated Early Intervening Services.** IDEA allows a LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have **not been identified** as needing special education or related services but who need additional academic and behavioral **support to succeed in a general education environment.** *(Use form on Page 3C)*

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d)(2)(B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" *Adjustment to Local Effort* (above).

If an applicant utilizes these funds, you must show the calculations on the corresponding form.

Complete this form if Item A, Page 3 is marked "yes".

LEA: Bells City School System

A. Use of IDEA Funds as Local Funds (ARRA)

For any fiscal year for which the federal allocation received by a LEA under Section 611(f) *Subgrants to LEAs* exceeds the amount the LEA received for the previous FY, the LEA may reduce the level of expenditures otherwise required by Section 613(a)(2)(A)(iii) by not more than 50% of the excess.
Section 613(a)(2)(C)(i) 300.205

If the LEA chooses to use these funds, the LEA shall use an amount of local funds equal to the reduction in expenditures under clause (i) above, to carry out activities authorized under the Elementary and Secondary Act of 1965. Section 613(a)(2)(C)(ii) 300.205(a)

If the SEA determines that the LEA is unable to establish and maintain programs of free appropriate public education that meet the requirements of Section 613(a) or the SEA has taken action against the LEA under section 616 *Monitoring, Technical Assistance and Enforcement*, the SEA shall prohibit the LEA from reducing the level of expenditures under clause (i) above for that fiscal year.
Section 613(a)(2)(C)(iii)

The amount of funds expended by a LEA under subsection (f) *Coordinated Early Intervening Services*, shall count toward the maximum amount of expenditures such LEAs may reduce under clause (i) above.
Section 613(a)(2)(C)(iv)

If a SEA determines that an **LEA is not meeting the requirements of Part B, including the targets in the state's performance plan, the SEA shall prohibit the LEA from reducing its MOE under Section 613(a)(2)(C) for any fiscal year.** Section 616(f)

- | | | | |
|----|--|----|-------|
| 1. | Estimated/final IDEA allocation for this year: | \$ | _____ |
| 2. | Actual IDEA final allocation for last year: | \$ | _____ |
| 3. | Difference (line 1 – line 2) if >0: | \$ | _____ |
| 4. | Line 3 X 50% | \$ | _____ |
| | | | X50 |
| 5. | Maximum available for use as local funds: | \$ | _____ |
| 6. | Amount used if less than line 5: | \$ | _____ |

If the LEA is also requesting to use funds for Coordinated Early Intervening Services, include calculation below:

- | | | | |
|----|--|----|-------|
| 7. | Amount given in line 6: | \$ | _____ |
| 8. | Subtract amount to be spent on page 5C: | \$ | _____ |
| 9. | Amount available for Item "A" to use as local funds: | \$ | _____ |

* If the Coordinated Early Intervening amount is more than the amount in line 5 or 6 on this form, Coordinated Early Intervening will cancel out the local funds reduction. If Coordinated Early Intervening amount is less, the difference may be taken under Form "A"

BUDGET AND JUSTIFICATIONS

ARRA Funds to be used as Local Funds

[illegible]

GIVE THE ESEA PROGRAM UNDER WHICH FUNDS WILL BE USED:

ACCOUNT NUMBER	EXPENDITURE NAME	JUSTIFICATION

Complete this form if Item B, Page 3 is marked "yes".

LEA: Bells City School System

B. Use of IDEA Funds for Schoolwide Programs under Title 1 of the ESEA (ARRA)

LEAs may use IDEA funds to carry out a schoolwide program under Section 1114 of the Elementary and Secondary Education Act (ESEA) of 1965, except that the amount used in any schoolwide program shall not exceed:

- The number of children with disabilities participating in the schoolwide program; multiplied by
- The amount received by the LEA for this fiscal year divided by
- The number of children with disabilities in the jurisdiction of the LEA.
Section 613(a)(2)(D)

A copy of the school-wide program must be attached if the LEA decides to participate.

School Name	A IDEA Allocation	B No. of SPED Students in LEA	C No. of SPED in School-Wide Programs	(A/B) x C=Amount for School-wide
_____	\$ _____	_____	_____	\$ _____
_____	\$ _____	_____	_____	\$ _____
_____	\$ _____	_____	_____	\$ _____
_____	\$ _____	_____	_____	\$ _____
			Total	\$ _____

C. Use of IDEA Funds for Coordinated Early Intervening Services

Allows an LEA to use not more than 15% of the amount it receives under IDEA Part B funds for any fiscal year, less any amount reduced by the LEA pursuant to Section 613(a)(2)(C) *Adjustment to Local Fiscal Effort in certain Fiscal Years*, if any, in combination with other amounts (which may include amounts other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have **not** been identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment. Section 613(f)(1)

In implementing coordinated, Coordinated Early Intervening Services, a LEA may carry out activities that include:

1. Professional development (which may be provided by entities other than LEAs) for teachers and other school staff to enable such personnel to deliver scientifically based academic instruction and behavioral interventions, including scientifically based literacy instruction, and, where appropriate, instruction on the use of adaptive and instructional software; and
2. Providing educational and behavioral evaluations, services, and supports, including scientifically based literacy instruction. Section 613(f)(2)

NOTE: Nothing in this subsection shall be construed to limit or create a right to a free appropriate public education under this part. Section 613(f)(3)

If a LEA develops and maintains coordinated, Coordinated Early Intervening Services an annual report must be submitted to the Division of Special Education on –

1. the number of students served under Early Intervening this year, and –
2. The number of students served under Coordinated Early Intervening Services who subsequently receive special education and related services under this title during the preceding 2 year period. Section 613(f)(4)

Funds made available to develop and implement coordinated, Coordinated Early Intervening Services may be used to carry out those services aligned with activities funded by, and carried out under ESEA, if such funds are used to supplement, and not supplant, funds made available under ESEA for the activities and services assisted under Section 613(f). Section 615(f)(5)

Notwithstanding Section 613(a)(2)(A) or Section 612(a)(17)(B) (relating to commingled funds), funds provided to the LEA under this part may be used to develop and implement coordinated, early intervening educational services in accordance with Section 613(f) *Early Intervening*.

Section 613(a)(4)(A)(ii)

Section 618(d)(2)(B) additionally requires an LEA identified for disproportionality to reserve the maximum amount of funds under Section 613(f) to provide comprehensive coordinated early intervention services to serve children in the LEA, particularly children in those groups that were significantly over identified and is required to publicly report on the revision of policies, practices and procedures described under subparagraph (A) identification of children having a particular disability.. Section 618(d)(2)(B)(C)

Complete this form only if Item C, Page 3 is marked “yes”.

LEA: Bells City School System

C. Use of IDEA Funds for Early Intervening Service (ARRA)

Voluntary Use: ☐

Mandatory Use ☐

1. Estimated/final IDEA allocation: (Multiply Line 1 x 15%)	\$ _____ x .15
2. Maximum amount available for Coordinated Early Intervening Services:	\$ _____
3. Amount taken if less than maximum amount:	\$ _____

Narrative for Mandatory Use of Funds:

List the identified areas of disproportionality:

Specify areas funds will target (i.e. grade levels, schools, professional development, etc.):

How will these funds be used to assist in alleviating the disproportionality problem within the LEA?

Narrative for Voluntary Use of Funds:

List specific interventions or areas to be addressed: (include grade levels and schools)

Projected Expenditures for Coordinated Early Intervening Services

Account No*	Expenditure Account Name	FTE	Amount Budgeted
		Total:	

*** Must use general education account codes. DO NOT use special education specific codes.**

NOTE: A justification page must be attached with specific information given for each line item listed above.

JUSTIFICATIONS
IDEA Funds for Coordinated Early Intervening Services (ARRA)

ACCOUNT NUMBER	EXPENDITURE ITEM	JUSTIFICATION

C. FINANCIAL INFORMATION FOR ARRA FUNDS
2. Estimated Expenditures
Education for Students with Disabilities

ACCOUNT NO 71200	EXPENDITURES INSTRUCTION (71000) SPECIAL EDUCATION PROGRAM (71200)	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions	PRESCHOOL GRANT	*FTE Positions
116	Teachers						
117	Career Ladder Program		XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
127	Career Ladder Extended Contracts		XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
128	Homebound Teachers						
162	Clerical Personnel						
163	Educational Assistants			16809	1		
171	Speech Pathologist						
189	Other Salaries & Wages (Specify)						
195	Certified Substitute Teachers						
198	Non-Certified Substitute Teachers						
201	Social Security		XXXXXXXX	1166	XXXXXXXX		XXXXXXXX
204	State Retirement		XXXXXXXX	1805	XXXXXXXX		XXXXXXXX
206	Life Insurance		XXXXXXXX		XXXXXXXX		XXXXXXXX
207	Medical Insurance		XXXXXXXX		XXXXXXXX		XXXXXXXX
208	Dental Insurance		XXXXXXXX		XXXXXXXX		XXXXXXXX
210	Unemployment Compensation		XXXXXXXX	7	XXXXXXXX		XXXXXXXX
212	Employer Medicare		XXXXXXXX	273	XXXXXXXX		XXXXXXXX
299	Other Fringe Benefits (Specify)		XXXXXXXX	135	XXXXXXXX		XXXXXXXX
310	Contracts With Other Public Agencies		XXXXXXXX		XXXXXXXX		XXXXXXXX
311	Contracts With Other School Systems		XXXXXXXX	25000	XXXXXXXX		XXXXXXXX
312	Contracts With Private Agencies		XXXXXXXX		XXXXXXXX		XXXXXXXX
322	Evaluation & Testing		XXXXXXXX		XXXXXXXX		XXXXXXXX
330	Operating Lease Payments		XXXXXXXX		XXXXXXXX		XXXXXXXX
336	Maintenance And Repair Services - Equipment		XXXXXXXX		XXXXXXXX		XXXXXXXX
356	Tuition		XXXXXXXX		XXXXXXXX		XXXXXXXX
369	Contracts for Substitute Teachers - Certified		XXXXXXXX		XXXXXXXX		XXXXXXXX
370	Contracts for Substitute Teachers - Non-		XXXXXXXX		XXXXXXXX		XXXXXXXX
399	Other Contracted Services (Specify)		XXXXXXXX		XXXXXXXX		XXXXXXXX
429	Instructional Supplies & Materials		XXXXXXXX	34816.81	XXXXXXXX	3421.07	XXXXXXXX
449	Textbooks		XXXXXXXX		XXXXXXXX		XXXXXXXX
499	Other Supplies & Materials (Specify)		XXXXXXXX		XXXXXXXX		XXXXXXXX
535	Fee Waivers		XXXXXXXX		XXXXXXXX		XXXXXXXX
599	Other Charges (Specify)		XXXXXXXX		XXXXXXXX		XXXXXXXX
725	Special Education Equipment		XXXXXXXX	12060	XXXXXXXX		XXXXXXXX
71200	TOTAL EXPENDITURES	0	XXXXXXXX	92071.81	XXXXXXXX	3421.07	XXXXXXXX

Special Education Expenses Only

FTE Positions: Full time equivalency – **use two decimals.**Line item substitutions or additions shall **NOT** be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks

ROUND TO NEAREST DOLLAR

TRR&MS 0520-1-9-.03 (2) (k) (7)

0520-1-9-.03 (1) (k) (2)

EDGAR Sect 80.20 (a) (2)

(Subpart C (b) (4))

C. FINANCIAL INFORMATION FOR ARRA FUNDS (Continued)

2. Estimated Expenditures
Education for Students with Disabilities

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions	PRESCHOOL GRANT	*FTE Positions
72220	SUPPORT SERVICES (72000) INSTRUCTIONAL STAFF (72200) SPECIAL EDUCATION PROGRAM STAFF (72220)						
105	Supervisor/Director						
117	Career Ladder Program		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
124	Psychological Personnel						
127	Career Ladder Extended Contracts		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
135	Assessment Personnel						
161	Secretary(s)						
162	Clerical Personnel						
171	Speech Pathologist (Supervisory)						
189	Other Salaries & Wages (Specify)						
196	In-Service Training		XXXXXXX		XXXXXXX		XXXXXXX
201	Social Security		XXXXXXX		XXXXXXX		XXXXXXX
204	State Retirement		XXXXXXX		XXXXXXX		XXXXXXX
206	Life Insurance		XXXXXXX		XXXXXXX		XXXXXXX
207	Medical Insurance		XXXXXXX		XXXXXXX		XXXXXXX
208	Dental Insurance		XXXXXXX		XXXXXXX		XXXXXXX
210	Unemployment Compensation		XXXXXXX		XXXXXXX		XXXXXXX
212	Employer Medicare		XXXXXXX		XXXXXXX		XXXXXXX
299	Other Fringe Benefits (Specify)		XXXXXXX		XXXXXXX		XXXXXXX
307	Communication		XXXXXXX		XXXXXXX		XXXXXXX
308	Consultants		XXXXXXX		XXXXXXX		XXXXXXX
330	Operating Lease Payments		XXXXXXX		XXXXXXX		XXXXXXX
336	Maintenance & Repair Services -Equipment		XXXXXXX		XXXXXXX		XXXXXXX
348	Postal Charges		XXXXXXX		XXXXXXX		XXXXXXX
355	Travel		XXXXXXX		XXXXXXX		XXXXXXX
399	Other Contracted Services (Specify)		XXXXXXX		XXXXXXX		XXXXXXX
499	Other Supplies & Materials (Specify)		XXXXXXX		XXXXXXX		XXXXXXX
524	In-Service/Staff Development		XXXXXXX		XXXXXXX		XXXXXXX
599	Other Charges (Specify)		XXXXXXX		XXXXXXX		XXXXXXX
790	Other Equipment (Specify)		XXXXXXX		XXXXXXX		XXXXXXX
72220	TOTAL EXPENDITURES	0	XXXXXXX	0	XXXXXXX	0	XXXXXXX

Special Education Expenses Only

*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall **NOT** be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

ROUND TO NEAREST DOLLAR

C. FINANCIAL INFORMATION FOR ARRA FUNDS (Continued)**3. Estimated Expenditure Summary
Education for Students with Disabilities**

ACCOUNT SERIES	EXPENDITURES	GENERAL PURPOSE FUND	IDEA	PRESCHOOL
71150	Alternative Schools	XXXXXXX		
71200	Special Education Program	XXXXXXX	92071.81	3421.07
72120	Health Services	XXXXXXX		
72130	Other Student Support	XXXXXXX		
72215	Alternative Instruction Program	XXXXXXX		
72220	Special Education Program Staff	XXXXXXX		
72410	Office of Principal	XXXXXXX		
72710	Transportation	XXXXXXX		
99100-590	Transfer Out of Funds: Indirect Cost *	XXXXXXX		
99100-590	Permissive Use of Funds:	XXXXXXX	XXXXXXX	XXXXXXX
	A. Adjustment to Local Effort		XXXXXXX	XXXXXXX
	B. School Wide	XXXXXXX		XXXXXXX
	C. Early Intervening Services	XXXXXXX		XXXXXXX
TOTAL EXPENDITURES		0	92071.81	3421.07

Indirect Cost Rate: 11%**Note: Subtract out all expenditures for equipment prior to determining indirect cost amounts.****Do Not include any "Permissive Use of Funds" expenditures when determining indirect cost amounts.****GENERAL PURPOSE FUND TOTAL SHALL MATCH TOTAL ON PAGE 16C**

☒ IDEA, PART B ☐ PRESCHOOL GRANT

THIS INCLUDES EQUIPMENT HAVING A USEFUL LIFE OF MORE THAN ONE YEAR **AND** AN ACQUISITION COST OF **\$5,000.00** OR MORE PER UNIT.

**GRAND TOTAL
EQUIPMENT \$ 12060**

DUPLICATE FORM AS NEEDED (COMPUTE GRAND TOTAL MANUALLY)

C. FINANCIAL INFORMATION FOR ARRA FUNDS
5. Estimated Expenditure Justification Page
IDEA, PART B

LEA: Bells City School System

Special Education Instruction Program

	Acct. No. 71200	Description	Justification
	116	Teachers	
	128	Homebound Teachers	
	162	Clerical Personnel	
X	163	Educational Assistants	To maintain current positions for educational assistants
	171	Speech Pathologist	
	189	Other Salaries & Wages (Specify)	
	195	Certified Substitute Teachers	
	198	Non-Certified Substitute Teachers	
X	201	Social Security	Fringe benefits for above salaries
X	204	State Retirement	Fringe benefits for above salaries
	206	Life Insurance	
	207	Medical Insurance	
	208	Dental Insurance	
X	210	Unemployment compensation	Fringe benefits for above salaries
X	212	Employer Medicare	Fringe benefits for above salaries
X	299	Other Fringe Benefits (Specify)	Fringe benefits for above salaries, long term care/disability/life insurance
	310	Contracts with other Public Agencies	
X	311	Contracts with other School Systems	Contract w/Crockett Co. School System for Psychologist to work with SE students and assist SE Staff
	312	Contracts with Private Agencies	
	322	Evaluation & Testing	
	330	Operating Lease Payments (Specify)	
	336	Maintenance & Repair Services-Equipment	
	356	Tuition	
	369	Contracts for Substitute Teachers - Certified	
	370	Contracts for Substitute Teachers – Non-Certified	
	399	Other Contracted Services (Specify)	
X	429	Instructional Supplies & Materials	To purchase supplemental supplies and materials for Preschool students. Examples: fine and gross motor materials, software programs to improve auditory processing and language skills
	449	Textbooks	
	499	Other Supplies & Materials (Specify)	
	535	Fee Waivers	
	599	Other Charges (Specify)	
X	725	Special Education Equipment *	Computers for SE student and teacher use for instruction, practice, and remediation

C. FINANCIAL INFORMATION FOR ARRA FUNDS
5. Estimated Expenditure Justification Page
IDEA, PART B

LEA: Bells City School System

Support Services/Special Education Program

	Acct. No. 72220	Description	Justification
	105	Supervisor/Director	
	124	Psychological Personnel	
	135	Assessment Personnel	
	161	Secretary(s)	
	162	Clerical Personnel	
	171	Speech Pathologist (Supervisory)	
	189	Other Salaries and Wages (Specify)	
	196	In-Service Training	
	201	Social Security	
	204	State Retirement	
	206	Life Insurance	
	207	Medical Insurance	
	208	Dental Insurance	
	210	Unemployment Compensation	
	212	Employer Medicare	
	299	Other Fringe Benefits (Specify)	
	307	Communication	
	308	Consultants	
	330	Operating Lease Payments (Specify)	
	336	Maintenance & Repair Services-Equipment	
	348	Postal Charges	
	355	Travel	
	399	Other Contracted Services (Specify)	
	499	Other Supplies & Materials (Specify)	
	524	In-Services/Staff Development	
	599	Other Charges (Specify)	
	790	Other Equipment (Specify)	

C. FINANCIAL INFORMATION FOR ARRA FUNDS**5. Estimated Expenditure Justification Page**

LEA: Bells City School System

PRESCHOOL GRANT***Special Education Instruction Program***

	Acct. No. 71200	Description	Justification
	116	Teachers	
	128	Homebound Teachers	
	162	Clerical Personnel	
	163	Educational Assistants	
	171	Speech Pathologist	
	189	Other Salaries & Wages (Specify)	
	195	Certified Substitute Teachers	
	198	Non-Certified Substitute Teachers	
	201	Social Security	
	204	State Retirement	
	206	Life Insurance	
	207	Medical Insurance	
	208	Dental Insurance	
	210	Unemployment compensation	
	212	Employer Medicare	
	299	Other Fringe Benefits (Specify)	
	310	Contracts with other Public Agencies	
	311	Contracts with other School Systems	
	312	Contracts with Private Agencies	
	322	Evaluation & Testing	
	330	Operating Lease Payments (Specify)	
	336	Maintenance & Repair Services-Equipment	
	356	Tuition	
	369	Contracts for Substitute Teachers - Certified	
	370	Contracts for Substitute Teachers – Non-Certified	
	399	Other Contracted Services (Specify)	
X	429	Instructional Supplies & Materials	Instructional supplies and materials for teacher instruction and student use
	449	Textbooks	
	499	Other Supplies & Materials (Specify)	
	535	Fee Waivers	
	599	Other Charges (Specify)	
	725	Special Education Equipment *	

C. FINANCIAL INFORMATION FOR ARRA FUNDS
5. Estimated Expenditure Justification Page

LEA: Bells City School System

PRESCHOOL GRANT

Support Services/Special Education Program

	Acct. No. 72220	Description	Justification
	105	Supervisor/Director	
	124	Psychological Personnel	
	135	Assessment Personnel	
	161	Secretary(s)	
	162	Clerical Personnel	
	171	Speech Pathologist (Supervisory)	
	189	Other Salaries and Wages (Specify)	
	196	In-Service Training	
	201	Social Security	
	204	State Retirement	
	206	Life Insurance	
	207	Medical Insurance	
	208	Dental Insurance	
	210	Unemployment Compensation	
	212	Employer Medicare	
	299	Other Fringe Benefits (Specify)	
	307	Communication	
	308	Consultants	
	330	Operating Lease Payments (Specify)	
	336	Maintenance & Repair Services-Equipment	
	348	Postal Charges	
	355	Travel	
	399	Other Contracted Services (Specify)	
	499	Other Supplies & Materials (Specify)	
	524	In-Services/Staff Development	
	599	pecify)	
	790	Other Equipment (Specify)	

C. FINANCIAL INFORMATION FOR ARRA FUNDS**5. Estimated Expenditure Justification Page**

LEA: Bells City School System

PRESCHOOL GRANT**Transportation**

	Acct. No. 72710	Description	Justification
	105	Supervisor/Director (Specify)	
	142	Mechanic(s)	
	146	Bus Drivers	
	162	Clerical Personnel	
	189	Other Salaries & Wages (Specify)	
	196	In-Service Training	
	201	Social Security	
	204	State Retirement	
	206	Life Insurance	
	207	Medical Insurance	
	208	Dental Insurance	
	210	Unemployment Compensation	
	212	Employer Medicare	
	299	Other Fringe Benefits (Specify)	
	307	Communication	
	311	Contract with Other School Systems (Specify)	
	312	Contracts with Private Agencies (Specify)	
	313	Contracts with Parents	
	314	Contracts with Public Carriers	
	315	Contracts with Vehicle Owners	
	329	Laundry Service	
	330	Operating Lease Payments	
	338	Maintenance & Repair Service – Vehicles	
	340	Medical and Dental Services	
	348	Postal Charges	
	351	Rentals	
	355	Travel	
	399	Other Contracted Services (Specify)	
	412	Diesel Fuel	
	418	Equipment and Machinery Parts	
	424	Garage Supplies	
	425	Gasoline	
	433	Lubricants	
	450	Tires and Tubes	
	453	Vehicle Parts	
	499	Other Supplies & Materials (Specify)	
	511	Vehicle & Equipment Insurance	
	524	In-Service/Staff Development	
	599	Other Charges (Specify)	
	701	Administration Equipment	
	729	Transportation Equipment	

**Comprehensive Application for ARRA FUNDS
Special Education Services
Checklist**

Page -Cover Page

LEA SEA

- ☐ ☐ ALL items in box labeled "To be Completed by Local School System" have been answered.
- ☐ ☐ The Director of Schools has signed and dated the plan.

Comments:

Part I – Compliance Assurances for ARRA Funds

Pages 1-2 – Compliance Assurances

- ☐ ☐ Pages are included.
- ☐ ☐ Signed and dated by the Director of Schools.

Page 3 – Permissive Use of Funds

LEA SEA

- ☐ ☐ Yes or No is checked for each item on Page 3.
- ☐ ☐ Use of Funds as Local Funds (3A) worksheet is completed if LEA is requesting this option.
- ☐ ☐ Use of Funds as Local Funds (3B) worksheet is completed if LEA is requesting this option.
- ☐ ☐ Use of Funds as Local Funds (3C) worksheet is completed if LEA is requesting this option.
Justification page for budget is attached.
- ☐ ☐ Cover Page of Comprehensive Application is marked indicating Use of Funds to be utilized, if applicable

Pages 4-11 – Estimated Expenditures

LEA SEA

- ☐ ☐ Name of School System is given at top of page.
- ☐ ☐ Total expenditures for each budget (General Purpose, IDEA Part B, & Preschool) are calculated correctly.
- ☐ ☐ FTE positions are given for appropriate personnel line items.
- ☐ ☐ If equipment is over \$5,000 per unit being purchased with Part B or Preschool funds, there is a corresponding equipment page.
- ☐ ☐ All amounts are rounded to the nearest dollar.
- ☐ ☐ Total allocations for both Part B and Preschool ARRA funds have been budgeted.
- ☐ ☐ Any budget code with the description "Other" must be detailed in the plan.

Comments: *Budget code substitutions or additions cannot be made in the budget*

Page 12 – Estimated Expenditure Summary for ARRA Funds

- ☐ ☐ Name of LEA is given at top of page.
- ☐ ☐ Budgeted amounts for each account series and fund types have been transferred correctly from each corresponding budget page.
- ☐ ☐ Calculations for each fund type (Idea Part B, and Preschool) are correct.
- ☐ ☐ Total ARRA award has been budgeted correctly.
- ☐ ☐ Indirect cost has been calculated correctly. Equipment and any monies budgeted under permissive use of funds have been subtracted prior to figuring indirect costs.
- ☐ ☐ Total IDEA, Part B and Preschool ARRA amounts have been transferred to the front of the Comprehensive Application.

Calculation for indirect cost: Total Allocation –Any Equipment and/or Permissive Use of Funds= Allocation (less equipment) / Indirect Cost Rate (1.00__ or 1.0__ __) X Indirect Cost % = Maximum Indirect Cost (See sample attached)

Pages – Line Item Justification for the Expenditures of IDEA, Part B & PreSchool ARRA Funds

- ☐ ☐ There is a justification for each budgeted account number under the Part B or Preschool ARRA funds and the account code is marked.
- ☐ ☐ Account numbers and description of expenditures (complete account name) match the budget.
- ☐ ☐ Justifications are added for all account codes which say “Specify” and for any items without prewritten justifications
- ☐ ☐ All equipment costing \$100 or more but less than \$5,000 is specified on the appropriate justifications page.

Comments: Do not include FTEs of personnel in the budget justifications—the appropriate FTEs have already been included on the budget pages.

Page 13 – Equipment List (IDEA & PreSchool only) (ARRA)

- ☐ ☐ Name of School System is listed at top of page. Appropriate budget is checked.
- ☐ ☐ Any equipment budgeted under IDEA Part B or Preschool requiring prior approval is accounted for on this page.
- ☐ ☐ Budget codes are correct.
- ☐ ☐ Description is appropriate for definition of equipment.
- ☐ ☐ Quantity, Unit Cost, and Total Cost are correct. (**Unit cost is \$5,000 or more**; see comments below).
- ☐ ☐ Justification is given for each item purchased and is appropriate for the account under which equipment is budgeted. Justification is tied to the child’s IEP or needs.
- ☐ ☐ Total for page is correct.
- ☐ ☐ If more than one page is needed, grand total of equipment is correct.

Comments: Equipment requiring prior approval is defined as property having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit. Minor sensitive equipment are items costing \$100 or more with a life expectancy of three years or longer.

Equipment must be kept on inventory. For equipment that is lost, stolen, or no longer useable, a letter of disposition must be addressed to the Director of Program Management Services and submitted to your Management Consultant.

Materials and software are not to be included on this page.